



Kashipur Michael Madhusudan Mahavidyalaya

(Affiliated to Sidho-Kanho-Birsha University)

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(NAAC Accredited with Grade “B”)

(INTERNAL QUALITY ASSURANCE CELL)

Ref.No.: KMMM/IQAC/60/24

Date: 11.07.2024

(Plan of Action for the Session 2024-25)

A. CLASSROOMS

1. Clean Classrooms:

- a) Regular dusting and cleaning of the classrooms are required.
- b) Most of the rooms do not have lights and/or fans. If the rooms have lights and fans, they are not in working condition.
- c) Windows and doors of the classrooms need renovation.
- d) Renovation of classrooms & laboratories. Many rooms are damped and cracked.

2. Table-Chairs in the Class Rooms:

Purchase desks and benches for classrooms of the New Building. Most of the classes don't have a single pair of table-chair for teachers.

B. OTHER ROOMS

- a) Separate **Departmental Rooms** with list of Faculties, almirah, computer, and printer.
- b) Immediate allotment of a proper **Room for IQAC** in the Main Building, with 02 desktops, 01 scanner-cum-colour printer.
- c) Construction of **Guard's Room** near the Main Gate of the College.
- d) Construction of **Guest Room**.
- e) More chairs for **Teachers' Room**.
- f) Immediate renovation of **Seminar Hall**.
- g) Immediate renovation of the UGC-NRC room.
- h) Renovation of **Common Rooms for students**.
- i) Renovations of **Office Rooms** per requirement.
- j) Extension of **Meeting Room**.

C. TOILETS

- a) All the toilets, for TS & NTS as well as for students, require daily cleaning.
- b) Taps need to be checked if they are in good working condition.
- c) Adequate water supply, especially in students' toilets, is required.
- d) Renovation of toilets of the Teachers' Room.

D. DRINKING WATER

- a) Provision of purified drinking water facility (with chillers) for all.
- b) Maintenance of Aquaguard at the Teachers' Room.
- c) Drinking Water supply at the Library Building.

E. RAMP & PAVEMENTS

- a) Construction of ramps at least in the Main Building/Library Building for physically challenged students.
- b) Pavements connecting Main Building with New Building and Bhadu Bhavan.
- c) Guard railing in each stair of Main Building and Library Building.

F. LIBRARY

- a) Purchase of a greater number of books and journals.
- b) Books and magazines on competitive exams need to be purchased as per students' demand (as reflected in their feedback).
- c) Immediate automation of Central Library & creation of digital library.

G. SPORTS

- a) Immediate leveling of the playground and reconstruction of the track-and-field.
- b) Immediate renovation of the Badminton & Volleyball Courts.
- c) Upgradation of the multi-gym.

H. MISCELLANEOUS

- a) College name plate at the Main Gate.
- b) Completion of college boundary wall.
- c) Plantation of trees, flower gardening, medicinal plant.
- d) Provision of sitting spaces in the open within the campus.
- e) Purchase of Laboratory equipment for all subjects.
- f) Purchase of computers and projectors.

- g) Proper lighting and provision of fans in the corridor, especially in the ground floor of the Main Building.
- h) Labeling of desk, bench, almirah, computers, etc. as part of Stock and Asset Registrar.

I. ADMINISTRATIVE

- a) Submission of AQAR for the session 2023-24.
- b) **Creation of Teaching Post** as per new criterion of the Higher Education Council, Government of West Bengal.
- c) Ensure at least 02 Teachers for each subject taught in the college.
- d) Emphasis on more **Add-on Courses** to be open.
- e) Opening of **NCC** into the college.
- f) Repairing and Maintenance of TV, Generators and AC machines.
- g) Opening of **Honours courses** in Education, Sanskrit, Santali, Music, Botany and Zoology. Also opening of B.P.Ed course in Physical Education.
- h) Update **Service Books** of all teaching and non-teaching staffs in regular basis.
- i) **Tie-up MOU** with industries or with any other institutions for faculty exchange and campus interview for students.
- j) **Training for TS and NTS** at least twice-a-year about CAMS, CBCS and on skill enhancement.
- k) Registration of **KMMM Alumni** and ensure their participation in college development.
- l) Provide **Financial Grants** to the teachers for the paper presentation in the national and international seminars/conferences.

J. Best Practices

There is a proposal in the meeting of IQAC for the following composition of Best Practices for the institution:

1. Regular Green Audit
2. Clean and Plastic Free Campus
3. Installation of Solar Energy
4. Rain-water Harvesting
5. Plantation of Medicinal Plant.
6. E-waste maintenance
7. Waste Management
8. Making of Plates with Sal leaves